



Mary Howard

High School Vice Principal



maryhoward.org
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Education

Master of Arts: Educational Leadership

Summa Cum Laude Montclair State University, 2011

Master of Science: Educational

Technology Summa Cum Laude Ramapo College, 2008

Teacher Certification Program *New Pathways*

Jersey City University, 2004

Bachelor of Science: Business

Administration and Management

Bachelor of Arts: Psychology

Cum Laude Ramapo College, 2002

Associate of Arts: Liberal Arts

County College of Morris, 2000

Expertise & Achievements

- Master Schedule Development and Implementation
- Curriculum Review and Enhancement
- Professional Development Leader
- PERKINS Grant Coordinator
- GAFE Certified Trainer
- ISTE, NJECC and NJASA Presenter
- Budget Development and Management
- Data Collection and Analysis
- Highly Effective Evaluation Ratings

Professional Profile

Passionate and enthusiastic, *connected educator* dedicated to excellence, data-driven solutions and school community achievement. I have successfully enhanced teaching and learning through consistent professional development and professional learning communities. I have lead transformational shifts in instruction and increased student engagement. I am a collaborative and valued team member.

Experience

Vice Principal, 2017 - present

School of Business, Technology, Marketing, & Finance

I currently serve the staff and students of the Paterson Public School District as a Vice Principal. My role is to assist our Principal by evaluating and enhancing all areas of our school community to maximize student achievement and success.

- ➔ Spearhead teaching practices for staff and student academic performance, social/emotional health and well being- the whole child.
 - ◆ Orchestrate Mindfulness and Emotional Intelligence Curriculum Infusion
 - ◆ Administer 1:1 Staff and Student Device Initiative
 - ◆ Establish Professional Development Series yielding instructional strategies for student ownership and engagement
 - ◆ Chair the Climate and Culture Team building a respectful and professional rapport among staff and students including Student of the Month, Perfect Attendance and various student recognition celebrations
 - ◆ Amplify BTMF Special Events, Schoolwide Plan and School Improvement Teams
 - ◆ Fair and equitable accountability upwards of 65 staff and 685 students
 - ◆ Reconcile Student Management Team operations furthering fair and effective discipline and attendance systems
- ➔ Institute and nurture Professional Learning Communities accelerating student achievement including a Peer Mentorship Program
- ➔ Execute Career and Technical Education Vision
 - ◆ Formalized 3 Perkins approved Pathway programs
 - ◆ Maximize awarded funding from \$35,000 to \$92,000 for Programs
 - ◆ Coordinate operations in compliance with Perkins, school and district requirements
 - ◆ Expand Advisory Board partnerships and outcomes
- ➔ Cultivate a Connected Educator culture
 - ◆ Expand to 100% staff and student Google Apps for Education (GAFE) implementation
 - ◆ Generate teacher led Technology Integration Series of cross curricular Professional Development
 - ◆ Introduce Team NJECC Membership and Conference Participation
 - ◆ Resolve Chromebook mobile device management implementation



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Additional Experience

Business Department Supervisor, John F. Kennedy Educational Complex
Paterson Public Schools, NJ

December 2013- December 2016

- Evaluated, refined and accelerated Business Pathway Programs to maximize student experience
 - Developed, revised and refined course curriculum aligned to current instructional and industry standards
 - Streamlined course sequence and pathway components
 - Implemented NJDOE approved End of Course assessments
 - Enhanced productivity of co-curricular DECA and FBLA clubs
 - Increased Structured Learning Experience Certifications and program completion
 - Coordinated school based enterprises including the Bright Knight Cafe and NJFCU Credit Union branch
- Evaluated, coached and mentored the High School Business Department of 12 for John F. Kennedy Educational Complex
- Implemented current and relevant course offerings to support Perkins Program requirements and sound instructional program - successfully managed 3 NJDOE approved programs
- Established and executed annual *BTMF Business Week* for Freshman students and parent/guardians
- Coordinated the *Day of Innovation* Competition for students in partnership with William Paterson University and the National Park Service
- Developed Financial Literacy Sessions for students and families in collaboration with the North Jersey Federal Credit Union

Instructional Technology Coach, Passaic High School
Passaic Public Schools, NJ

November 2012-December 2013

- Contributed to a team of educational technology specialists that helped to design and implement a professional development initiative to support the integration of Chromebooks (laptops) into the classroom. Project included the implementation of 5,000 Chromebooks in the middle and high school levels (grades 7-12).
- Revised and updated technology policies including Acceptable Use of the Internet, District Issued Devices and Technology Usage for staff and students.
- Facilitated lesson-planning sessions on how to create transformative lessons using technology and embed and adapt into existing pedagogy.
- Created and conducted professional development for administrators on topics such as: Internet safety, technology planning, PARCC assessments, assessment systems, digital citizenship and social media.
- Familiar with the Danielson Framework for Teacher Evaluation system and components.

Computer Teacher and Building Technology Coordinator, CCMS
Clifton Public Schools, NJ

September 2007-November 2012

- Instructed 7th and 8th Grade Computer Cycle classes according to NJDOE Standards 8.1 and 8.2
- Revised curriculum for Middle School Technology course, scope, sequence and assessment
- Mentored Student Technology Technicians for basic hardware repair and troubleshooting
- Co-Author and Lead Trainer for Google Apps, Microsoft Office for Classroom Efficiency Tools, Microsoft Outlook, Moodle LMS, Eduphoria and various other district technology initiatives

Middle School Mathematics Teacher
Paterson Board of Education

September 2005-June 2007

Title One Resource Teacher K-8
Catapult Learning Inc.

September 2003- June 2005

In – Store Marketing Coordinator
United Retail Group, Inc.

June 2001- June 2003

Please review my professional profile: maryhoward.org